



# Eynsham Roadrunners

## Rules

of

## Eynsham Roadrunners

### 1. Interpretation

- 1.1 Unless the context requires otherwise, the following terms in these Rules shall have the following meaning respectively:

<b>AGM</b>	has the meaning given in rule 12.1;
<b>Chair</b>	means the person from time to time appointed as chair of the Club in accordance with these Rules;
<b>Club</b>	means the club, established in 1986 and called Eynsham Roadrunners, intended to be regulated by these Rules;
<b>Club Account</b>	means a bank account in the name of the Club;
<b>Club Signatories</b>	means the Chair, Vice Chair, Secretary and Treasurer;
<b>EGM</b>	has the meaning given in rule 12.3;
<b>England Athletics</b>	means England Athletics Limited (company number: 05583713) (or its successor body);
<b>Finance Policy</b>	Means any finance policy drawn up by the Management Committee;
<b>General Meeting</b>	means a general meeting of the Members (being either an AGM or an EGM);
<b>Guest</b>	means an individual, other than a Member, attending any activity of the Club;
<b>Honorary Officer</b>	has the meaning given in rule 16;
<b>Management Committee</b>	means the management committee of the Club from time to time;
<b>Member</b>	means a member of the Club (and a member shall be legally bound by these Rules in accordance with rule 10);
<b>Objects</b>	has the meaning given in rule 3;



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<b>Officers</b>	means the members of the Management Committee;
<b>Secretary</b>	means the person from time to time appointed as secretary of the Club in accordance with these Rules;
<b>Treasurer</b>	means the person from time to time appointed as treasurer of the Club in accordance with these Rules;
<b>UKA</b>	means UK Athletics Limited (company number 03686940) (or its successor body);
<b>Writing and written</b>	includes email.

## 2. Name and Colours

- 2.1 The Club shall be called Eynsham Roadrunners.
- 2.2 The Club colours are a blue vest or t shirt, with a white inverted chevron on the front and bearing the Club logo. The wearing of these colours is required in line with: the Club's and/or the race organiser's requirements; and/or the Rules of Competition when competing for the Club.
- 2.3 The principal office of the Club shall be situated in England.

## 3. Objects

The objects of the Club (**Objects**) are, for the benefit of the community generally, but with particular reference to the inhabitants of Eynsham and surrounding or nearby areas:

- 3.1 to provide facilities and opportunities for running of any kind;
- 3.2 to promote, encourage and facilitate community participation in running and in healthy recreation in general by providing (a) facilities for running and such other sports and activities capable of improving fitness and health; and (b) coaching, competition and other services to support these activities.

## 4. Ethos

- 4.1 The Club is committed to ensuring that equity is incorporated across all aspects of its operations, activities and development. In doing so, the Club acknowledges and adopts the following Sport England definition of sports equity:

*'Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture*



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*and structure of sport to ensure it becomes equally accessible to everyone in society.'*

- 4.2 The Club respects the rights, dignity and worth of every person and shall treat everyone equally within the context of their sport, regardless of age, disability, gender, gender reassignment, race (including ethnicity and nationality), religious belief, sex, sexual orientation, pregnancy, parental status or social/economic status.
- 4.3 The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- 4.4 All Members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- 4.5 The Club will deal with any incidence of discriminatory behaviour seriously according to the Club's [Grievance and Disciplinary Procedure](#).

### 5. **Exercise of Powers**

In furtherance of the Objects but not otherwise the Club may exercise the following powers:

- 5.1 to carry on a sports club;
- 5.2 to provide sports coaching, training and equipment;
- 5.3 to participate in and organise leagues, competitions, tournaments and matches and related activities;
- 5.4 to provide information, advice and guidance in running and/or other activities and sports capable of improving fitness and health, competitions, coach development and other related activities;
- 5.5 to publish or distribute information including by means of reports, books, leaflets, films, videos, websites and any other media;
- 5.6 to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other instruments and to open and operate bank accounts in the name of the Club;
- 5.7 to accept or disclaim gifts of money or any other property, provided that any conditions laid down by the donor of any such gift so accepted can be and are complied with;
- 5.8 to raise funds for the Club's activities and to invite and receive contributions;
- 5.9 to acquire, establish, own, operate and turn to account in any way for the Members' benefit the facilities of the Club together with such accessories as the Management Committee thinks advisable;



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- 5.10 to purchase, take on, hire, lease, acquire, alter, improve, construct and maintain property and equip it for use;
- 5.11 to sell, charge, let, mortgage or otherwise dispose of property and buildings;
- 5.12 to reconstitute as a body corporate and transfer some or all of the undertaking, assets and liabilities of the Club to its corporate successor;
- 5.13 to support or establish or aid in the establishment of any trusts, associations or institutions formed for all or any of the Objects;
- 5.14 to insure the property of the Club against any foreseeable risk and to take out other insurance policies to protect the Club and the Officers when required, including the provision of indemnity insurance to cover the liability of the Officers and other staff and volunteers;
- 5.15 to set aside income for special purposes or as a reserve against future expenditure but only in accordance with a policy in Writing on reserves determined by the Committee;
- 5.16 to invest the monies of the Club not immediately required for its purposes in or upon such investments, securities or property as the Management Committee in its discretion thinks fit;
- 5.17 to deposit or invest funds, to employ or engage a financial expert or experts and to arrange for the investments or other property of the Club to be held in the name of a nominee in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000;
- 5.18 to deposit documents or other physical assets with any company or other body registered or having a place of business in England and Wales as custodian and to pay any reasonable fee required; and
- 5.19 to do all such other lawful things as the Management Committee thinks fit to further the Club's interests or to be incidental or conducive to the attainment of the Objects or any of them.

### 6. Club Finances and Property

- 6.1 All monies payable to the Club shall be received by the person authorised under the Finance Policy and/or in accordance with the reasonable instructions of the Chair, the Vice Chair, the Secretary and the Treasurer (acting collectively) from time to time, to receive such monies and shall be deposited in a Club Account. No sum shall be expended from the Club Account except by methods approved by the Management Committee which require confirmation by two of the four Club Signatories. Approved payment options include cheque (signed by two of the four Club Signatories), online banking or payment card. Under limited circumstances and in accordance with any Finance Policy or as the Management Committee may, in advance, agree, costs may be incurred in cash rather than through the Club Account. The Club Account shall be



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managed in accordance with the Finance Policy and/or in accordance with the reasonable instructions of the Management Committee (acting collectively) from time to time.

- 6.2 Subject to Rule 32.3, the Club's income and property shall be applied only in furtherance of the Club's Objects and no part thereof shall be paid by way of bonus, dividend or profit to any Member.
- 6.3 Expenses may be paid in accordance with the Finance Policy or, alternatively, the Management Committee shall have power to authorise the payment of expenses to any Officer, member of the Management Committee or Member of the Club and to any other person or persons for services rendered to the Club.
- 6.4 The financial transactions of the Club shall be recorded by the Treasurer in such a manner as the Management Committee thinks fit.
- 6.5 Full accounts of the Club's financial affairs shall be prepared in respect of each financial year. A report on those accounts shall be prepared by an independent person, approved by the Management Committee. The accounts must be made available to every Member at the next AGM following the preparation and approval of those accounts.
- 6.6 The Club's financial year shall end on 31 December each year or such other date as the Committee may determine from time to time provided that no financial year shall be shortened to less than nine months or extended to more than fifteen months.

### 7. **Affiliation**

Subject to these Rules and the general law, the Club shall (as the case may be) be or become a member of or affiliate to England Athletics and any constituent body designated to it by England Athletics and the Club shall comply with and uphold the rules and regulations of England Athletics and of any such constituent body for the time being in force.

### 8. **Club Membership**

- 8.1 The Members from time to time shall be those persons listed in the Club's register of members which shall be maintained by: the Treasurer; the Secretary; and/or the Membership Secretary.
- 8.2 The Committee may make bye laws under rule 28 below establishing classes of membership with different rights and obligations and shall record such rights and obligations in the Club's register of members.

### 9. **Admission to Membership**

- 9.1 Any person who wishes to be a Member must apply in such form as is determined by the Management Committee from time to time.





9.2 Membership of the Club is open to all without discrimination and may only be refused where admission to membership would be contrary to the best interests of sport or the good conduct and interests of the Club. No person shall be denied membership of the Club on the grounds of race (including ethnicity and nationality), age, disability, gender, gender reassignment, sex, occupation, sexual orientation, religious beliefs, political or other beliefs, pregnancy or parental status. A person may appeal against any denial of membership in accordance with rule 28 below.

9.3 The levels of admission fees and annual subscriptions to be paid by different categories of Members shall be determined from time to time by the Management Committee and approved by the rest of the Club at the AGM, provided that the Management Committee shall use its best endeavours to ensure that any such fees or subscriptions do not preclude open membership of the Club.

9.4 Membership is not transferable to anyone else.

### 10. **Conditions of Membership**

10.1 All Members shall be subject to these Rules, including any bye laws made under rule 27 below.

10.2 The Members shall pay any admission fees and annual subscriptions set by the Committee under rule 9.3 above.

10.3 No individual shall be entitled to the privileges of Club membership until they have paid their first annual subscription and any subsequent annual subscription.

10.4 Subject to these Rules and the general law, the Members shall so exercise their rights, powers and duties so that the business and affairs of the Club are carried out in furtherance of the Objects and in accordance with the rules and regulations of England Athletics and UKA for the time being in force.

### 11. **Cessation of Membership**

11.1 Membership of the Club shall terminate if:

11.1.1 the Member dies;

11.1.2 the Member, being an individual, is convicted of a criminal offence which involves dishonesty or any other offence relating to safeguarding, drugs and any crime involving violence (including any convictions relating to children) at the Management Committee's discretion;

11.1.3 the Member resigns by notice in writing to the Club by giving at least seven days' notice in writing to the Club provided that upon such resignation the number of Members is not less than one;



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- 11.1.4 the Member is in arrears to the Club and his or her subscriptions or any other payments are at least three months overdue;
- 11.1.5 the Member is removed from membership by a resolution of the Committee as a result of application of the Club's (or England Athletics') disciplinary policy.
- 11.2 The Management Committee may exclude the Member from the Club's premises until any meeting considering this matter has been held (save that he or she shall be entitled to attend the meeting in question for the purpose of making representations to the meeting). A person may appeal against a decision to remove him or her from membership in accordance with rule 28 below.
- 11.3 Any person ceasing to be a Member forfeits all rights in relation to and claims upon the Club, its property and its funds and has no right to the return of any part of his or her subscription fee. Without prejudice to the foregoing, the Management Committee may refund an appropriate part of a resigning Member's subscription fee if it considers it appropriate in all the circumstances.
- 11.4 In the event of a Member's resignation or expulsion, his or her name shall be removed from the Club's register of members.
- 12. **General Meetings**
  - 12.1 The Committee shall call an Annual General Meeting (**AGM**) each year at such time as the Management Committee shall decide and no more than fifteen months shall pass between one AGM and the next following one. The business of an AGM shall include:
    - 12.1.1 the receipt of the Chair's report of the activities of the Club over the previous year;
    - 12.1.2 the receipt of a report of the Club's finances over the previous year;
    - 12.1.3 the election and retirement of Officers; and
    - 12.1.4 any other business.
  - 12.2 The Management Committee may appoint a Returning Officer, whose duties will be to manage the election of Officers and Honorary Officers.
  - 12.3 All General Meetings other than the AGM shall be called Extraordinary General Meetings (**EGM**).
  - 12.4 An EGM may be called at any time by the Management Committee and shall also be called within fourteen days of the receipt by the Secretary of a requisition in Writing, signed by not less than five per cent of Members stating the purposes for which the EGM is required and the resolutions proposed.

## 13. **Notice of General Meetings**



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- 13.1 The Secretary shall send the date of the AGM or EGM to each Member by written notice, normally via email, at least fourteen days before the meeting.
- 13.2 The notice shall specify the date, time and place of the meeting and the general nature of the business to be transacted and, in the case of an AGM, shall specify the meeting as such.
- 13.3 The accidental omission to give notice of a General Meeting to, or the non-receipt of notice of a General Meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

### 14. **Proceedings at General Meetings**

- 14.1 No business shall be transacted at any General Meeting unless a quorum is present. The quorum for an AGM or EGM shall be the lesser of thirty Members or 50% of the total number of Members.
- 14.2 If a quorum is not present within half an hour from the time appointed for the meeting or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place as the Committee may determine.
- 14.3 The Chair shall preside at the meeting or, if he or she is not present at the meeting within 15 minutes after the time appointed for the meeting or has signified his or her inability to be present at the meeting, the Members present and entitled to vote may choose one of the other Officers present to preside and, if no other Officer is present or willing to preside, the Members present and entitled to vote may choose one of their number to be the chair of the meeting.
- 14.4 Each Member present and aged 16 years or older on the date of the General Meeting shall have one vote and resolutions shall be passed by a simple majority of those Members present and voting. In the event of an equality of votes the chair of the meeting shall have an additional vote.
- 14.5 The Secretary, or any other Officer, shall take minutes at General Meetings.
- 14.6 The Management Committee may make whatever arrangements they consider appropriate to enable Members attending a General Meeting to exercise their rights to speak or vote whether attending directly or by telephone communication or by video conference, an internet video facility or similar electronic method allowing visual and/or audio participation.

### 15. **Powers of the Management Committee**

- 15.1 The Management Committee shall be responsible for the management of all the affairs of the Club and may exercise all the powers of the Club, including the power to enter into contracts for the purposes of the Club on behalf of all of the Members.





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- 15.2 No alteration of these Rules and no such direction by the Members shall invalidate any prior act of the Management Committee which would have been valid if that alteration had not been made or that direction had not been given.
- 15.3 The Management Committee shall have the power to decide all questions and disputes arising in respect of any issue concerning the Rules.
- 15.4 The Management Committee may, while retaining responsibility pursuant to rule 15.1, delegate to any person, company or sub-committee any of its powers or functions, the implementation of any of its decisions or the day-to-day management of the affairs of the Club by such means, to such an extent, in relation to such matters or areas and on such terms as they may determine in accordance with these Rules, including the allocation of job roles to individuals of its choosing.
- 15.5 Subject to these Rules and the general law, the Management Committee shall so exercise its rights, powers and duties and shall where appropriate use its best endeavours to ensure that others conduct themselves so that the business and affairs of the Club are carried out in furtherance of the Objects and in accordance with the rules and regulations of England Athletics and UKA for the time being in force.
- 16. The Management Committee**
- 16.1 The Management Committee shall consist of the following Officers:
- 16.1.1 the Chair;
  - 16.1.2 the Vice-Chair;
  - 16.1.3 the Treasurer;
  - 16.1.4 the Secretary; and
  - 16.1.5 a minimum of four other Officers, elected annually at the AGM.
- 16.2 Each of the Officers listed at 16.1.1 to 16.1.4 (inclusive) above shall be referred to, in that specific capacity, as an Honorary Officer.
- 16.3 Any Member may be nominated by any other two Members, with his or her approval, as a candidate for any of the posts of Officer, including any post as an Honorary Officer, by notice in writing (including email) to the Secretary or Returning Officer before the date of the AGM.
- 16.4 A Member may accept nomination for any of the Honorary Officer or other Officer posts on the Management Committee, subject to being eligible to hold only one of these Officer posts at any time. If a Member shall be elected to an Officer post during the prescribed course of business, his or her name shall be deleted from all subsequent voting for the remaining elected posts at that meeting.



- 16.5 Any person nominated as an Officer of the Management Committee must be a Member.
- 16.6 If there is only one candidate nominated to fill any particular vacancy there shall be a vote by show of hands at the next AGM to determine whether the candidate is elected by a majority of members present and voting at the meeting for that particular vacancy. If there is more than one candidate for any particular vacancy there shall be an election at the AGM for that position. In the event of a tie, the candidate to be elected shall (unless the candidates agree otherwise) be determined by lot.
- 16.7 The Management Committee shall be elected at the AGM in each year. Officers may offer themselves for re-election at the AGM each year.
- 16.8 Any vacancy on the Management Committee which arises between one AGM and the next may be filled by a Member proposed by one Officer, seconded by another Officer and approved by the Management Committee.
- 16.9 At least three Officers of the Management Committee should be unrelated or not co habiting.
17. **Calling a Management Committee Meeting**
- 17.1 Management Committee meetings shall be held as often as the Management Committee thinks fit, provided that there shall not be fewer than six meetings each year.
- 17.2 The Secretary shall give all the Officers not less than fourteen days' notice of a Management Committee meeting, provided that the Chair and the Secretary shall have discretion to call emergency meetings if they consider it to be in the interests of the Club.
- 17.3 Officers are encouraged to attend at least two thirds of the Management Committee meetings.
18. **Proceedings of a Management Committee Meeting**
- 18.1 Subject to the provisions of these Rules, the Management Committee may regulate its proceedings as it thinks fit.
- 18.2 The Chair shall be the chair of the Management Committee. Unless he or she is unwilling or unable to do so, the Chair shall preside at every meeting of the Management Committee at which he or she is present. However, if there is no person holding that office, or if the Chair is unwilling or unable to preside or is not present within five minutes after the time appointed for the meeting, the Vice-Chair shall preside. If there is no Vice-Chair or if he or she is unwilling or unable to preside, or if he or she is not present within five minutes after the time appointed for the meeting, the Officers present may appoint one of their number to be chair of the meeting.



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- 18.3 The quorum for the transaction of business of the Management Committee shall be sixty per cent of the total number of Officers.
- 18.4 Decisions of the Management Committee shall be made by a simple majority of those Officers attending the Management Committee meeting. In the event of an equality of votes, the Chair (or the acting chair of that meeting) shall have an additional vote.
- 18.5 Decisions of the Management Committee at meetings shall be recorded in digital or hard copy form.
- 18.6 A resolution in Writing signed by all the Officers (or members of a sub-committee) entitled to vote on the matter shall be as valid and effective as if it had been passed at a meeting of Officers or (as the case may be) a sub-committee duly convened and held. Such a resolution may consist of several documents in the same form each signed by one or more of the Officers (or members of the sub-committee).
19. **Conflicts of Interest**
- 19.1 Each Officer shall declare the nature and extent of any direct or indirect interest in a transaction or arrangement with the Club or a third party which conflicts or may possibly conflict with his or her duties to the Club.
- 19.2 If the non-conflicted Officers deem there to be a material conflict, the conflicted Officer should withdraw from that part of the meeting and shall not vote.
- 19.3 If there is deemed not to be a material conflict by the non-conflicted Officers, the Officer that declared the conflict shall be allowed to re-join the meeting, take part and vote as applicable.
20. **Disqualification from Office**
- 20.1 A person shall cease to hold office as an Officer if:
- 20.1.1 he or she is disqualified from holding office as a company director;
  - 20.1.2 he or she is subject to a decision of England Athletics or UKA that such person be suspended or disqualified from holding office or from taking part in any activity relating to the administration or management of a club;
  - 20.1.3 the Committee reasonably believes that he or she has become incapable by reason of illness or injury of managing and administering his or her own affairs and it decides to remove him or her from office;
  - 20.1.4 he or she resigns from his or her office by notice to the Club;
  - 20.1.5 he or she is, without sufficient reason and without having informed the Management Committee, absent for more than three consecutive



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meetings of the Management Committee and the Management Committee resolves that his or her office is vacated;

20.1.6 a bankruptcy order, or an order in individual insolvency proceedings in a jurisdiction other than England and Wales which has an effect similar to that of bankruptcy, is made against him or her;

20.1.7 he or she makes a composition with his or her creditors generally in satisfaction of his or her debts;

20.1.8 he or she is requested to resign by not less than two thirds of the other Management Committee members, acting together; or

20.1.9 he or she ceases to be a Member for any reason whatsoever.

20.2 The provisions of rule 20.1 above shall also apply to sub-committees and any member of a sub-committee who is not an Officer.

### 21. Club Teams

21.1 The Management Committee shall, from time to time as it considers appropriate, appoint one or more Members to be responsible for each of the Club's various teams.

21.2 The appointed Members shall be responsible for managing the affairs of the team. An appointed Member shall present to the Management Committee as and when agreed between that appointed Member and the Management Committee.

### 22. Irregularities

The proceedings at any meeting or on the taking of any poll or the passing of a written resolution or the making of any decision shall not be invalidated by reason of any accidental informality or irregularity (including any accidental omission to give or any non-receipt of notice) or any want of qualification in any of the persons present or voting or by reason of any business being considered which is not specified in the notice.

### 23. Minutes

The Management Committee shall cause minutes to be made:

23.1 of all appointments of Officers made by the Members or the Management Committee;

23.2 of all resolutions of the Members and of the Management Committee (including decisions of the Management Committee made outside a meeting); and

23.3 of all proceedings and reports of meetings of the Club and of the Management Committee, and of sub-committees, including the names of those present at each such meeting,



and minutes of Management Committee meetings are to be available to Members on request.

### 23.4 **Communications by the Club**

Subject to these Rules, any document or information (including any notice, report or accounts) sent or supplied by the Club under these Rules may be sent or supplied:

- 23.5 in electronic form;
- 23.6 by making it available on a website or internet forum; or
- 23.7 in hard copy form.

### 24. **Guests**

- 24.1 A Guest may attend any activity of the Club, provided that at least one Officer has been advised of their attendance.
- 24.2 Where a Guest is attending an activity of the Club as a guest of a Member, the Member in question shall be responsible for the acts and omissions of that Guest and shall be liable to the Club for any loss or damage of any kind whatsoever suffered or incurred by the Club as a direct or indirect result of the acts or omissions of that Guest.
- 24.3 Guests shall be legally bound by these Rules as if they were a Member, save that Guests shall have none of the rights of membership.
- 24.4 A Guest may be required to pay a visitor's fee at such amount and sign a Guest register in such form as shall from time to time be determined by the Committee.

### 25. **Personal Risk**

- 25.1 Members and guests acknowledge and accept that playing or participating in sport of any kind can be dangerous and may result in injury and damage to property. Members and guests shall take personal responsibility for their own actions and play or participate in the Club's sporting activities at their own risk.
- 25.2 Subject to rule 25.3 below, the liability of the Club and its Officers to any Member is limited to the net assets of the Club.
- 25.3 Nothing in these Rules shall limit or exclude liability:
  - 25.3.1 for death or personal injury caused by negligence;
  - 25.3.2 for any loss or damage caused by criminal or fraudulent conduct; or
  - 25.3.3 for any other liability which cannot lawfully be limited or excluded.





### 26. **Indemnity**

Without prejudice to any other indemnity to which an Officer may otherwise be entitled, provided that he or she has acted in good faith every Officer of the Club shall be indemnified out of the assets of the Club against any liability incurred by him or her in the proper discharge of his or her duties to the fullest extent permitted by law.

### 27. **Bye Laws**

27.1 The Management Committee may from time to time make such bye laws as they may deem necessary or expedient or convenient for the proper conduct and management of the Club and for the purposes of prescribing classes of and conditions of membership and in particular the Management Committee may by such bye laws regulate:

27.1.1 the establishment of different categories of membership of the Club;

27.1.2 the admission and classification of Members and the rights and privileges of such Members and the conditions of membership and the terms on which Members may resign or have their membership terminated and the entrance fees, subscriptions and other fees or payments to be made by Members;

27.1.3 the creation of regulations, standing orders and bye laws for the better administration of the Club and to govern the functioning of sub-committees to assist the Management Committee in the better administration of the Club;

27.1.4 the adoption or alteration of such other regulations or policies as the Management Committee thinks fit;

27.1.5 the conduct of Members in relation to one another and to the Club's Officers, staff, volunteers or beneficiaries including disciplinary procedures;

27.1.6 the terms on which Members and guests may be permitted to take part in the Club's sporting activities;

27.1.7 the setting aside of the whole or any part of parts of the Club's premises at any particular time or times or for any particular purpose or purposes;

27.1.8 any licensable or other regulated activities of the Club.

27.1.9 the procedure at General Meetings and meetings of the Management Committee and sub-committees insofar as such procedures are not regulated by these Rules;

27.1.10 the appointment of proxies, the form and content of proxy notices, the delivery of proxy notices to the Club and the revocation of such appointments;



27.1.11 any procedures to assist the resolution of disputes within the Club;

27.1.12 generally, all such matters as are commonly the subject matter of club rules;

provided that nothing in such bye laws shall prejudice the Club's affiliation to England Athletics.

27.2 The Club in General Meeting shall have power to alter, add to or repeal the bye laws and the Management Committee shall adopt such means as they think sufficient to bring to the notice of the Members all such bye laws.

### 28. **Complaints and Disputes**

28.1 Any complaints or disputes shall be raised and dealt with in accordance with the Club's Grievance and Disciplinary Procedure as set out on the Club's [website](#).

### 29. **Alteration of the Rules**

29.1 No alterations or amendments shall be made to or in the provisions of these Rules except by resolution at a General Meeting in accordance with these Rules and shall be carried by the majority of at least two-thirds of the Members present and voting at the General Meeting the notice of which contains particulars of the proposed alteration or addition.

29.2 Insofar as the express prior consent of England Athletics or, as the case may be, UKA, is required under the rules and regulations of that organisation, the Club shall make no additions or alteration to these Rules without such express prior consent.

### 30. **Incorporation**

30.1 The Members at a General Meeting may authorise the Management Committee to transfer the assets and liabilities of the Club to a limited company or charitable incorporated organisation established for purposes within, the same as or similar to the Objects and of which the Members will be entitled to be Members.

30.2 On a transfer under rule 30.1 the Management Committee must ensure that all necessary steps are taken as to:

30.2.1 the transfer of land and other property;

30.2.2 the assignment or novation of contracts and grants;

30.2.3 the transfer of employment and transfer of pension rights; and

30.2.4 the trusteeship of any property held as permanent endowment.



## 31. **Dissolution**

- 31.1 A resolution to dissolve the Club may only be proposed at a General Meeting and shall be carried by the majority of at least three-quarters of the Members present. A resolution proposing dissolution of the Club shall be given in writing to the Secretary at least seven days before the General Meeting. The Management Committee shall notify all Members of the dissolution proposal.
- 31.2 The dissolution shall take effect from the date of the resolution and the Management Committee shall be responsible for the winding up of the assets and liabilities of the Club.
- 31.3 Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be applied or transferred to another club or England Athletics for use by them related to community sports, or otherwise paid to or distributed for charitable purposes.

## 32. **Declaration**

The Club duly adopted these Rules as its governing document on 29 January 2023.

Signed

**Chair**

**Nicholas Sheard**

Signed

**Secretary**

**Marina Barlow-Oakes**